

Duty Statement

School Nurse

1. Conducts vision and hearing screening programs as required by law. (Code 2)
2. Assures that pupil's immunization status is in compliance with the law. (Code 2)
3. Obtains, assesses, and evaluates the health and developmental status of pupils to identify specific physical disorders and other factors relating to the learning process. Communicates with physicians, and contributes information to the development or modification of a pupil's individual educational plan. (Codes 2, 4, 8)
4. Makes available to students and their families information about services and programs available, including Medi-Cal. May provide help accessing these services. (Code 4)
5. Makes referrals for and/or schedules certain Medi-Cal covered services, but NOT to include the state mandated health services. (Codes 4, 8)
6. Informs children and their families how to effectively access, use, and maintain participation in all health resources under the federal Medi-Cal/Healthy Families program. (Code 4)
7. Provides information regarding Medi-Cal managed care programs and health plans to individuals and families. (Code 4)
8. Explains Medi-Cal/Healthy Families eligibility rules and the Medi-Cal/Healthy Families eligibility process to prospective applicants. (Code 6)
9. Designs and implements a health maintenance plan to meet the individual needs of pupils, incorporating plans directed by a physician. (Code 8)
10. Interprets medical findings appropriate to the student's individual educational plan and makes recommendations to professional personnel directly involved. (Code 8)
11. Consults with, conducts in-service training for, serves as a resource person to teachers and administrators, and acts as a participant in implementing or developing any section or sections of a comprehensive health instruction curriculum for students by providing current scientific information regarding nutrition, prevention of communicable diseases, self-health care, and consumer education. (Code 3)
12. Arranges for or provides translation services (oral, written or signing) that assist the individual to access and understand necessary care or treatment covered by Medi-Cal. (Code 12)
13. Schedules or arranges transportation to Medi-Cal covered services. (Code 10)

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14. Counsels pupils and parents by assisting children and youth, parents and school personnel to identify and utilize appropriate and mutually acceptable private and community health delivery services for professional care and remediation of health needs. (Code 2, 4, 8)
15. Counseling with parents, pupils and school staff regarding health related attendance problems. (Code 1, 2)
16. Helping parents, school personnel and pupils understand and adjust to physical, mental and social limitations. (Code 1, 2, 7, 8)
17. Communicates with parents and involved community practitioners and agencies to promote needed medical treatments and services and secure reports of medical findings in order to improve the delivery of Medi-Cal health services for students or the district. (Codes 8, 14)
18. Identifies gaps or duplication of medical/mental health services to students and their families and develops strategies to improve the delivery and coordination of these services. (Code 14)
19. Develops strategies to assess or increase the capacity of school medical/mental health programs. Works with other agencies providing medical services, to expand access, and to improve collaboration of Medi-Cal covered services. (Code 14)
20. Attends meetings and conferences involving Medi-Cal Administration. Completes quarterly time survey form. (Code 15)